

# Policy

**BOARD OF EDUCATION  
HORTONVILLE AREA SCHOOL DISTRICT**

**OPERATIONS  
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## NOTICE OF REASONABLE ASSURANCE OF EMPLOYMENT

Prior to the conclusion of each school year, support staff employed in instructional year positions shall be notified in writing, of reasonable assurance of continued employment for the subsequent school year when such employment is anticipated.

A school year employee of an educational institution who performs services other than in an instructional, research, or principal administrative capacity is ineligible for benefits based on such services for any week of unemployment which occurs during a period between two (2) successive academic years or terms if the school year employee performed such services for any education institution in the first such year or term and there is a reasonable assurance that the employee will perform such services for any educational institution in the second such year or term.

Legal Resources:  
108.04(17)(d), Wis. Stats.

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